



## SCHOOL OF LAW EXCHANGE FACT SHEET – 2023/24

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| <b>Full Legal Name of the Institution</b>                     | The University of Sheffield  |
| <b>ERASMUS code of the Institution</b>                        | UK SHEFFIE01   |
| <b>Website</b>  | <a href="http://www.sheffield.ac.uk">www.sheffield.ac.uk</a>                         |
| <b>Address</b>  | The School of Law, Bartolome House, Winter Street, Sheffield, S3 7ND, United Kingdom |
| <b>Telephone</b>  | +44 (0) 114 222 6759   |
| <b>Law Exchanges email address</b>                            | law-seo@sheffield.ac.uk  |
| <b>University Website</b>                                     | <a href="http://www.sheffield.ac.uk">www.sheffield.ac.uk</a>                         |
| <b>School of Law Incoming Website</b>                         | <a href="http://www.shef.ac.uk/law/exchange">www.shef.ac.uk/law/exchange</a>         |
| <b>Erasmus Coordinator<br/>(Incoming/Outgoing/Agreements)</b> | Colby Parker<br>E-mail: law-seo@sheffield.ac.uk<br>Phone: +44(0) 114 222 6759        |

Semester Dates 2023/24- [www.sheffield.ac.uk/about/dates](http://www.sheffield.ac.uk/about/dates)

Examination Dates 2023/24- <https://www.sheffield.ac.uk/new-students/standard-exam-dates-venues>

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| <b>Intro Week</b>      | 18 September – 23 September 2023  |
| <b>Autumn Semester</b> | 25 September 2023 – 3 February 2024<br><br>Four (4) Weeks Christmas Vacation:<br>16 December 2023 – 12 January 2024<br><br>Examination Period: January 2024 – February 2024 |
| <b>Spring Semester</b> | 5 February 2024 – 8 June 2024<br><br>Three (3) Weeks Easter Vacation:<br>23 March – 12 April 2024   |

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|  | Examination Period: May 2024 – June 2024  |
| <b>Supplementary Period (Reassessment)</b> | 7 August 2023– 26 August 2023   |
| <b>Orientation</b>                         | <p>Orientation is an optional additional period before the start of term, but highly recommended for students who want more time to settle into Sheffield and life in the UK. Events are run by Global Campus to introduce students to Sheffield, offer advice on living in the UK, and introduce students to other international students.</p> <p><a href="http://www.sheffield.ac.uk/new-students/orientation">www.sheffield.ac.uk/new-students/orientation</a></p> |

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| <b>English Language Courses</b>      | <p>Our English Language Teaching Centre (ELTC) offers modules to help students improve their English language skills whilst in Sheffield. Selected modules are credit bearing, designed for exchange students.</p> <p><a href="http://www.sheffield.ac.uk/eltc/modules/erasmus-and-study-abroad">www.sheffield.ac.uk/eltc/modules/erasmus-and-study-abroad</a></p>   |
| <b>English Language Requirements</b> | <p>All students studying at the University of Sheffield not from a majority English speaking country are required to provide evidence of their English language proficiency in their application. This includes students who will be studying for a single semester.</p> <p>Students will need to meet the departmental requirements.</p> <p>A list of departmental requirements, and links to lists of accepted qualifications can be found on our webpage:</p> <p><a href="http://www.sheffield.ac.uk/globalopps/inbound/apply/entry-requirements">www.sheffield.ac.uk/globalopps/inbound/apply/entry-requirements</a></p> |
| <b>Nomination deadlines</b>          | <p>Full Year and Autumn semester entry: 01 June 2022<br/>Spring semester entry: 01 October 2022</p>  |
| <b>Student application deadlines</b> | <p>Full Year and Autumn semester entry: 30 June 2022<br/>Spring semester entry: 30 October 2022</p>  |

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| <p><b>Module Choice Information</b></p> | <p>Module choice information will be emailed out to students with a link to online form to make their provisional choices.</p> <ul style="list-style-type: none"> <li>● Incoming Law students are only permitted to take LAW modules within the School of Law (except for English Language modules run by the ELTC.)</li> <li>● Students are required to study 60 Sheffield Credits (30 ECTS Credits) per semester.</li> <li>● Students <b>may</b> be allowed to register for a minimum of 40 Sheffield Credits (20 ECTS Credits) for one semester, or 100 Sheffield Credits for students studying with us for the full year (50 ECTS Credits.)</li> <li>● The student's home university must provide written authorisation for this, which must be uploaded to the application form.</li> <li>● Students taking more than 60 UoS credits per semester will incur a charge for the additional credits.</li> </ul> <p><i>Choosing Postgraduate Modules:</i><br/> Postgraduate modules are only suitable for students who have already completed 3 years or more of law study and whose level of English is fluent. This must be evidenced by providing transcripts to date and written approval from the Home University.</p> <p>Please note that students who take postgraduate modules will not receive their results until April/May for Semester 1, and late July for Semester 2.</p> |
| <p><b>Extending your stay</b></p>       | <p>If a student comes to Sheffield for the Autumn semester only and then decides they wish to extend their stay to the full year, they must apply to Global Opportunities &amp; Exchanges copying in <a href="mailto:law-seo@sheffield.ac.uk">law-seo@sheffield.ac.uk</a> by <b>31 October 2023</b>.</p> <p>We will assess the current balance of students for inbound and outbound students and will let them know. Extensions are not automatically granted and cannot be granted by the Law school.</p> <p>Students would need to apply for a Student Visa for the Spring semester if they chose to extend their exchange in Sheffield. Students will not be allowed to extend their stay if they apply after <b>31 October 2023</b>.</p>   |

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| <p><b>Application Process</b></p> | <ol style="list-style-type: none"> <li>1. Students must be nominated by the home university via our on-line form* (Information will be sent via email when nominations are open)</li> <li>2. If the nomination is in line with our exchange agreement, the students then receive a link to the on-line application form. *</li> <li>3. Once students are accepted, they receive an email confirmation containing their applicant number. The applicant number allows students to apply for University accommodation.</li> </ol> <p>* Note that our application process is electronic. We do not accept paper applications.</p> |
| <p><b>Housing Information</b></p> | <p>Students can apply online for University-owned accommodation once they have received their applicant number.</p> <p>Please note that University housing can only be guaranteed for students coming to study in Sheffield for a full academic year:<br/> <a href="http://www.shef.ac.uk/erasmus/incoming/before/accommodation-info">www.shef.ac.uk/erasmus/incoming/before/accommodation-info</a></p> <p>Help is available for students who need to find accommodation in the private sector:<br/> <a href="http://www.smartmovesheffield.com/Accommodation">www.smartmovesheffield.com/Accommodation</a></p>                |
| <p><b>Living Expenses</b></p>     | <p>More information can be found here:<br/> <a href="http://www.sheffield.ac.uk/international/enquiry/money/costs">www.sheffield.ac.uk/international/enquiry/money/costs</a></p>   |
| <p><b>Immigration</b></p>         | <p>Students may be required to obtain a visa for their exchange in the UK. Information about visas and immigration can be found on the International Student Support webpages:<br/> <a href="http://www.sheffield.ac.uk/new-students/immigration">www.sheffield.ac.uk/new-students/immigration</a></p>   |