

Luiss University

Fact and information sheets 2024-2025

LUISS



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| Name of the University | Luiss Libera Università Internazionale degli Studi Sociali Guido Carli |
| Erasmus Code | I ROMA03 |
| Website of the University | www.luiss.it - www.luiss.edu |
| Rector | Prof. Andrea Prencipe |
| Deputy Rector for Internationalization | Prof. Raffaele Marchetti |

Luiss Student Mobility Office

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| Student Mobility Office Viale Romania, 32 00197 Rome - Italy | http://www.luiss.edu/students/erasmus-and-exchange-students in_erasmusexchange@luiss.it (incoming students) relint@luiss.it (outgoing students) T : +39-06-85225.642 |
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CONTACTS

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RANKINGS/ACCREDITATIONS

Less than 1% of business schools worldwide have achieved the Triple Crown of accreditation:



EQUIS European Quality Improvement Systems - a recognition only given to the top 1% of Business Schools and Departments in the world



AMBA The Association of MBAs – the most authoritative international accreditation for MBA programs, granted to only two percent of business schools worldwide



AACSB The Association to Advance Collegiate Schools of Business - the longest - serving global accrediting organization for business schools



30th place in the world in the Financial Times ranking for the Master's Degree Program in Management



Ranked 14th in the world, for Politics and International Studies and among the Top 50 for both Management and Law



Luiss among the Top 20 most sustainable universities worldwide

NOMINATION AND APPLICATION PROCEDURES

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| Nomination deadline | 8 May for both I (Fall) and / or II (Spring) semester |
| Nomination procedures | All exchange students must be nominated by their home university . The home coordinator must e-mail the nomination sheet to in_erasmusexchange@luiss.it |
| Application period (Including housing) | From shortly after nomination to 15/05 for both I (Fall) and / or II (Spring) semester |
| Application deadline for II semester | Luiss does not accept a second round of selected students for the II (Spring) semester , after the summer. Very few exceptions can be made and they have been agreed on with the partners involved. |
| Application procedures | <p>Online application system</p> <p>Application steps for incoming students: After being nominated by the home university, exchange students will receive an email with an access code (token) and instructions to register to our online Web Self-Service Platform.</p> <p>Registration Students must register to the Web Self-Service. Enter the access code, first name, last name and date of birth. The information entered must match the data we received from home university.</p> <p>If registration is successful, students will be allowed to login to the system using their newly assigned username and password. We recommend saving this page or noting down the credentials for future use (a copy will also be sent to the student's e-mail address).</p> <p>By logging into the system students will be able to proceed to the next step.</p> <p>Application From the Web Self-Service user page, in the right-hand page, students should click on Study abroad > Application Form for Incoming students (Erasmus/Exchange).</p> <p>Students will have to upload the following scanned documents:</p> <ul style="list-style-type: none"> • A recent photograph (35x40mm, max 5MB, in JPEG, JPG, BMP or PJPEG) * • ID card (for Schengen countries) or passport for non-EU students* • Updated transcript of records in English* • Language certificates (if required, check with home university) <p>* Compulsory attachments</p> |

ACCEPTANCE OF STUDENTS

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| In June | From the end of May, as soon as application forms are processed, the Student Mobility Office will send the incoming students an acceptance letter and practical information via e-mail. |
| In November | From the middle of November, as soon as application forms are processed, the Student Mobility Office will send the incoming students an acceptance letter and practical information via e-mail. |
| Only for Partners with whom we have agreed on a second round of selection for the Spring semester | |

ACADEMIC CALENDAR

First semester – Fall

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| Mandatory orientation date | September 5 2024 |
| Classes begin | September 9 2024 |
| Classes end | November 30 2024 (12 weeks of classes) |
| Main examination period (One examination date for all first semester courses) | From 2 December to 21 December 2024 |
| Second examination period – all courses – only for Enquiry based courses | From 7 January to 1 February 2025 From 7 January to 18 January 2025 |
| Christmas Holidays from 22 December 2024 to 6 January 2025 | |

Second semester - Spring

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| Mandatory orientation date | January 30 2025 |
| Classes begin | February 3 2025 |
| Classes end | May 10 2025 (13 weeks of classes) |
| Examination period (one examination date for all second semester courses) | From 12 May to 24 May 2025 |
| Second examination period – all courses – only for Enquiry based courses | From 26 May to 28 June 2025 From 26 May to 9 June 2025 |
| Easter Holidays from 17 to 22 April 2025 | |

REQUIREMENTS FOR EXCHANGE STUDENTS

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| Academic requirements | Although a specific minimum GPA is not required, incoming students should be in good academic standing . |
| Language requirements | With most of our partners we have agreed that the language proficiency will be certified by each home university confirming the level is equivalent to at least B2 in English or Italian and students will not be required to submit an official language test result for the exchange program . |

Please notice that **knowledge of Italian language is not required** for students studying in English.

From our partner Universities with whom we have not agreed on a language certificate waiver we will require one of the following proofs of language proficiency for English OR Italian language to study at Luiss.

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| For Italian: | A minimum of B2 of the CEFRL or equivalent. Italian language proficiency can be certified by the home university. |
| For English: | IELTS score a minimum of 6 TOEFL IBT score - minimum grade 78 Cambridge B2 First - minimum grade B Cambridge C1 Advanced - minimum grade C All certificates must be valid and obtained starting from September 2022. |

ACADEMICS

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| List of courses for exchange students | The most up-to-date list of courses is available here . |
| Languages of instruction | Italian and English |
| University structure | 3 + 2 - according to the Bologna system Undergraduate and Graduate Schools Three-year Bachelor's Degree Programs (180 ECTS credits) Two-year Master's Degree Programs (120 ECTS credits) Five years Single Cycle Graduate Program (300 ECTS credits) |
| ECTS credits | Luiss university credits are ECTS credits 1 credit is equivalent to 25 hours of study |
| Attendance of courses | Full-time attendance of courses is compulsory |
| Average workload | The average workload for Luiss students is about 30 ECTS credits per semester , including the Italian language courses. Four or five courses per semester are the average workload for full-time study, depending on the year of study and level. |
| Minimum requirements | It is a responsibility of the home Institution, but exchange students should take at least one course . Incoming mobility for thesis research is not allowed . |
| Maximum number of credits | Although for enrolment purposes and deadlines, exchange students will be allowed to enroll in up to 40 ECTS credits per semester, they are strongly advised not to take more than 32 credits per semester (not including the Italian language course). |
| Courses exchange students can take | Exchange students will be given access to all the courses at Bachelor and /or Master level if they have the necessary prerequisites and do not have timetable clashes. The more they mix Areas and levels, the more they risk to have timetable clashes. The Master courses are at advanced level and students must have the required background and very good language competences . |
| Restricted programs and courses | School of Government programs School of European Political Economy programs |

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| | <p>School of Law programs School of Journalism programs Luiss Business School and MBA Programs Post-graduate and PhD courses All one-year Master programs Language courses other than Italian Workshops and Seminars RoME Master in Economics Digital Program: Marketing Digital Program: Strategic Management</p> |
| Programs and courses in English | <p>Erasmus and exchange students will have access to about 350 courses in English. They will be allowed to attend the courses in English offered in the following programs, according to their academic background and English language proficiency:</p> <ul style="list-style-type: none"> • Bachelor's Degree in Economics and Business • Bachelor's Degree in Business Administration • Bachelor's Degree in Management and Artificial Intelligence • Bachelor's Degree in Global Law • Bachelor's Degree in Politics Philosophy and Economics • Master's Degree in Management • Master's Degree in Data Science and Management • Master's Degree in Corporate Finance • Master's Degree in Global Management and Politics • Master's Degree in International Relations • Master's Degree in Policies and Governance in Europe • Master's Degree Major in Economics • Master's Degree Major in Finance • Master's Degree Major in Business Model Innovation • Master's Degree Major in Emerging and Clean Technologies • Master's Degree Major in Circular Economy & SDGs Transformations • Master's Degree Major in Marketing Analytics & Metrics • Master's Degree Major in Market Relationship & Customer Engagement • Master's Degree Major in EU Law and Regulation • Master's Degree Major in Law and Innovation |
| Elective courses | <p>Elective courses in all areas will be offered only if enough students register for the courses. The final list will be available in August.</p> |
| The area of Law | <p>The area of Law offers a five-year single cycle degree program. The courses in the fourth and fifth years of study are more advanced and equivalent to Master level. In addition to this, a 3-years bachelor's degree program of 180 ECTS credits is also offered.</p> |
| Course description | <p>Course description can be found at http://www.luiss.edu/cattedreonline If you do not find some course descriptions it means they are new subjects and they are not available yet.</p> |
| Italian language course | <p>Luiss offers Italian language extensive courses in both semesters for exchange students who have been admitted to attend a period of study at Luiss, under an exchange program (Erasmus+ or Bilateral Agreement). The courses are at three levels, beginners, intermediate and advanced and are free of charge for the students.</p> |

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| | The students that attend the courses and comply with the requirements will receive a certificate and gain 3 ECTS credits, per semester. |
| Course enrolment | <p>Students coming for the Fall semester will have to make a provisional course registration in June/July while students coming for the Spring will make it in November/December.</p> <p>The final course selection will take place at the beginning of each semester. Students will have one week to change courses if necessary. Detailed information will be sent with the acceptance letter.</p> <p>Courses have a limited capacity, and the allocation of places will take place on a first come first served basis.</p> |

ACADEMIC OFFER

UNDERGRADUATE SCHOOL

Bachelor's Degree Programs (3 years)
180 ECTS credits

By clicking on the name of the Programs a video presentation is available

Area of Business and Management

Business Administration (held in **English**)

Management and Artificial Intelligence (held in **English**)

Economics and Management

Area of Economics and Finance

Economics and Business (held in **English**)

- Management
- Economics
- Finance

Area of Political Science

Politics, Philosophy and Economics (held in **English**)

Political Science

Area of Law
Bachelor's Degree Program (3 years)
180 ECTS credits

Global Law (held in **English**)

Single Cycle Graduate Program (5 years)
300 ECTS credits

- EU Law and Regulation (held in **English**)
- Law and Innovation (held in **English**)
- Civil Law
- Law and Economics
- Company and Tax Law
- Criminal Law
- Administrative Law
- International Law
- Labour and Social Security Law

GRADUATE SCHOOL

Master's Degree Programs (2 years)
120 ECTS credits

By clicking on the name of the Programs a video presentation is available

Area of Business and Management

Corporate Finance (held in **English**)

Management (held in **English**)

- Entrepreneurship and Innovation
- International Management
- Luxury, Fashion and Made in Italy

Global Management and Politics (held in **English**)

Data Science and Management (held in **English**)

Strategic Management, Innovation and Sustainability

- Business Model Innovation
- Business Model Innovation (held in **English**)
- Emerging and Clean Technologies (held in **English**)
- Circular Economy & SDGs Transformations (held in **English**)

Marketing

- Marketing Analytics & Metrics (held in **English**)
- Market Relationship & Customer Engagement (held in **English**)
- Marketing Analytics & Metrics
- Market Relationship & Customer Engagement

Accounting, Finance and Control

- Corporate
- Professional

Area of Economics and Finance

Economics and Finance

- Economics (held in **English**)
- Finance (held in **English**)
- Banks and Financial Intermediaries

Area of Political Science

International Relations (held in **English**)

- Diplomacy
- Security
- Mediterranean Governance

Policies and Governance in Europe (held in **English**)

- Cultural Heritage Policies
- Economic Governance and Market regulation

Government, Administration and Politics

- Politics and Communication
 - Government and Administration
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EXAMINATION PERIODS AND ASSESSMENT

Luiss Uniqueness – Enquiry-based learning

Luiss Uniqueness is an educational approach which combines academic rigor and practical relevance to equip students with the critical thinking required to solve daily and future challenges. At the heart of the Luiss ethos is its **enquiry-based learning model**, which teaches students how to formulate qualified questions and informed opinions about the complex world in which we live. This unique approach is student-oriented and involves curricular and extracurricular activities that connect students with Luiss university's privileged network of real-world practitioners in business, institutions, and public administration. Via guest lectures, research projects and teamwork, students

experience meaningful learning and see first-hand how to play an active and valuable role in society. The Luiss educational journey is one of investigation, innovation, interaction and interdisciplinarity.

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| Examination periods | <p>Exams are held after the teaching period and can be oral, written or both. Depending on the area and level, some courses will have two or three examination dates and students can choose the one they prefer.</p> <p>Courses included in the degree programs adopting the enquiry-based model will have two examination dates available in December and January or May and June depending on the semester and study period. Please note that for fully enquiry-based courses students will have to choose just one exam date (even if there are two available). For these courses the students' performance will be continuously assessed throughout the whole semester and will constitute the main component of their final grade. The traditional final exam will account for no more than 30%.</p> <p>The exact examination dates for each subject will be defined about a month and a half before the beginning of the examination session.</p> <p>Students should make their <u>travelling arrangements according to the examination periods</u>.</p> |
| Final assessment | <p>Exams can be taken only on the official dates.</p> <p>Exchange students will take their exams in the same conditions as regular students.</p> <p>Exchange students are NOT authorized to organize their exams individually with their professors.</p> |
| Proctored Exams | <p>According to the Italian examination system Luiss cannot allow proctored Exams.</p> |
| Transcript of records | <p>Transcripts of records will be sent by email to the Partner Institutions 4 weeks after the end the examinations periods of each examination session.</p> <p>Luiss University has embraced an eco-friendly policy and hardcopies will be sent only to those partners who explicitly request it.</p> |
| Grading system | <p>Individual courses are graded on a scale of 18-30/30. Very brilliant students may be awarded 30 cum laude (30 e lode).</p> <p>The minimum passing grade is 18/30. Grades below 18 are a fail and are not registered.</p> <p>Grades below 18 will not and cannot appear on the transcript of records. In Italy grades below 18 do not exist. Exceptions cannot be made.</p> |

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| 30 e lode | = excellent |
| 29-30 | = very good |
| 27-28 | = good |
| 24-26 | = satisfactory |
| 18-23 | = sufficient |
| < 18 | = fail |

ACCOMMODATION

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| Application for housing | Students must apply for housing through a web form during their online application to Luiss. |
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Type of housing offered

The Luiss University Accommodation Office is available **to assist** incoming exchange students in their search for housing.

Students can apply for **a room in a Luiss Residence or in an apartment shared** with other students.

More details about the residences can be found at <https://www.luiss.edu/students/residences-and-accommodation/luiss-residences>. There **are limited places available** and they will be assigned on a first-come first-served basis. Students will receive feedback on the outcome of their housing application by the deadline.

Students interested in living in an apartment will receive an email from [CasaLuiss](#) with customized proposals in accordance with the preferences expressed in the housing application form. The apartments are chosen among previously selected private owners and will be rented out with clear conditions and a regular contract.

For more information: <https://www.luiss.edu/studenti/scambi-internazionali/scambi-internazionali-ed-erasmus/studenti-stranieri/accomodation-for-erasmus-and-exchange-students>

Application deadline for housing

15 June - for both I (Fall) and / or II (Spring) semester
Luiss **does not usually accept a second round** of selected students **for the second semester**, after the summer. Very few exceptions can be made **and they have been agreed on with the partners involved**.

Contact for housing

Accommodation e campus services
T : +39 06 85225971
residenze-collegi@luiss.it



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| Fees | Erasmus students and students under a Bilateral Exchange Agreement do not have to pay any kind of university fee. These students are admitted on a no tuition fee basis. |
| Facilities for exchange students: | <ul style="list-style-type: none"> • Free Italian language courses • Free shuttle buses connecting the different campuses • Free medical service and emergency medical assistance • Cultural activities such as: conferences, cinema, theatre, literature and music • Luiss e-mail account • Access to the wireless network • Computer and printing facilities • Orientation services and tutoring • A specialized library that may also be accessed online through the University's website • University canteens and cafés • A University radio • Sport clubs • Luiss Loft • Language café |

VISA AND INSURANCE

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| Health insurance | <p>Non-EU students must hold a health insurance policy meeting the following requirements:</p> <ul style="list-style-type: none"> • It must cover expenses in the event of emergency treatments and/or urgent hospitalization. • It must cover the entire duration of your stay in Italy. • It must be valid for the territory of all member-states applying to the Schengen Agreement in its entirety. • It must guarantee the policy-holder's return to his/her own country in case of serious illness. • It must be translated into English. <p>EU students must bring their European Health Insurance Card (EHIC) which entitles the holder to get necessary treatments at the same cost as an Italian citizen. Students are advised to verify how to get the card and which services are covered with the social security administration of their country before their departure. For more information, please visit: https://ec.europa.eu/social/main.jsp?catId=559</p> <p>An insurance covering third part liability is strongly recommended for all exchange students.</p> |
| Visa application (for non-Schengen citizens) | Students from non-Schengen countries, as soon as they receive the letter of admission from Luiss Guido Carli University, should go to the Italian Diplomatic Offices (Embassy or Consulate) and apply for a Study Visa . For more information please visit: http://vistoperitalia.esteri.it/home/en |
| Permit of stay (for non-Schengen citizens) | <p>After arrival, students coming from non-Schengen countries will need to apply for permit of stay. To do so students must bring the following:</p> <ul style="list-style-type: none"> • A declaration of sufficient means of support • A private Health Insurance valid in Italy • The acceptance letter they received from Luiss |

Please note that all the documents must be originals. Private insurance from home countries is sometimes not accepted at the Questura, unless an official paper from the Italian Embassy or Consulate of home country states the validity of the insurance. Students will receive detailed information before arrival with their acceptance letter.

Cost of living (average price in Rome)

Housing: between € 350/€ 400 and € 1200 per month
 Transportation: € 35 monthly card; € 1.50 single ticket (valid for 100 min.); € 250 annual pass
 Textbooks: about € 200 / 250 average per semester
 Cinema: € 6.50 / 10
 Fitness club – monthly fee: € 30 /80
 Tennis court rent (1 hour on weekend): € 15 / 25
 Food and meals: between € 200 and 300 per month
 Meals at the University restaurant: € 5 / 8 per meal
 Fast food menu: € 8.50
 Meals at inexpensive restaurant: € 20 /25
 Espresso coffee: € 1.00
 Cappuccino: € 1.50
 Milk: € 1.40 / Liter
 Bread: € 3.50 / Kilo
 Beef: € 9.00 / 19.00 / Kilo
 Chicken: € 8.00 / 10.00 /Kilo
 Local cheese: € 7.00 / 25.00 /Kilo
 Eggs: (regular – 12) € 1.80 / 5
 Rice: € 1.70 / 2.50 / Kilo
 Pasta: 0.80 / 1.20 /Kilo
 Mineral water: € 0.50 / 1 /Liter
 Beer: € 2.50 / € 6
 Bottle of wine: € 4.50 / 12
 Apples: € 1 / 3 / Kilo
 Banana: € 1 / 3 / Kilo
 Orange: € 1.50 / 3.50 / Kilo
 Tomato: € 1.30 / 4 / Kilo
 Potato: € 1 / 2/ Kilo
 Lettuce (one head): € 1 / 2



RESOURCES ON ROME AND ITALY

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| Italy | https://www.italia.it/en https://studyinitaly.esteri.it/en/ |
| Ministry of Foreign Affairs | https://www.esteri.it/en/ministero/ |
| Rome | https://www.turismoroma.it/en/romalive https://www.romeing.it/ https://sovraintendenzaroma.it/ |
| Public Transportation | https://www.atac.roma.it/en/home https://romamobilita.it/en/moving-rome |