



School of Law/Graduate School of Law and Politics, Osaka University
Information Sheet 2019-2020 for Exchange Program

CONTACT INFORMATION	
Name of University	Osaka University (大阪大学)
Host institution	Undergraduate level: School of Law Graduate level: Graduate School of Law and Politics
Office in charge of student exchange	Educational Affairs Section
Address	1-6 Machikaneyama, Toyonaka, Osaka 565-0871, JAPAN *Located in Toyonaka campus http://www.osaka-u.ac.jp/en/access/index.html
Exchange coordinator (Inbound & Outbound)	Name: Masako YADA (Ms.) Tel: +81-6-6850-6942 Fax: +81-6-6850-5089 E-mail: yada-m@office.osaka-u.ac.jp

PROGRAM INFORMATION	
Level of study	Undergraduate/Graduate
Exchange student's registration status at Osaka University	Special Auditor Special Auditor can take courses offered by School of Law/Graduate School of Law and Politics, or courses opened for all Osaka University students. Special Auditor can be given credits. *Note: The courses offered by Graduate Schools of Osaka University can be registered by graduate students only.
Academic requirements	Undergraduate students: Completion of one year of study, and being in good academic standing at home university Graduate students: Completion of a Bachelor's degree (or equivalent) in order to take courses at a graduate level, and being in good academic standing at home university
Language of instruction	Japanese or English
Date of enrolment	April 2019 or October 2019
Period of exchange	<u>1 semester (2 terms)</u> from April 2019 to September 2019 or from October 2019 to March 2020 or <u>2 semesters (4 terms)</u> from April 2019 to March 2020 or from October 2019 to September 2020

ACADEMIC INFORMATION

Osaka University operates on the four-term system since April 2017. Term courses are completed in single term. The number of term courses is limited. Most courses are completed in one semester (= two terms).

	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
	Spring term (Apr. 1 to mid-Jun.)			Summer term (Mid-Jun. to Sep. 30)			Fall term (Oct. 1 to early Dec.)			Winter term (Early Dec. to Mar. 31)		
Spring vacation	Term courses		Exams	Term courses		Exams	Term courses		Exams	Term	courses	Exams
	Semester courses				Summer vacation			Semester courses		Winter vacation		
	Full-year courses							Full-year courses				

For details, please check the following website:

http://www.osaka-u.ac.jp/en/education/academic_reform/academic_calendar/academic_calendar

Academic calendar

Spring Semester (Spring and Summer terms): April 1 - September 30

Mandatory orientation for exchange students	early April (TBD)
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Start of teaching	April 8 (TBC)
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Examination period	late July - early August
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Summer vacation	mid August –September 30
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Fall Semester (Fall and Winter terms): October 1 – March 31

Mandatory orientation for exchange students	late September (TBD)
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Start of teaching	October 1 (TBC)
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Winter vacation	late December – early January (TBD)
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Examination period	late January - early February
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Spring vacation	mid February – March 31
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Course information

[1. Courses taught in English]

1-1. Courses in English offered by School of Law

School of Law offers some courses for each semester.

Both undergraduate-level and graduate-level students can take the courses. The followings are those offered in academic year 2018-2019. Note that some of the courses might be canceled and thus unavailable in academic year 2019-2020.

Spring Semester (Spring and Summer terms): April 1 - September 30

[Semester course] *two-credit courses

Topics in Japanese Law

Topics in Comparative Law

Bioethics and Health Law

Economic Development

Legal Presentation and Negotiation in English

[Intensive course]

Comparative Constitutional Law

Fall Semester (Fall and Winter terms): October 1 – March 31

[Semester course] *two-credit courses

Topics in Japanese Law

Topics in Comparative Law

Topics in Comparative Law and Torts Law

Environment and Development

Academic Writing

[Term course] *one-credit courses

Focal Points of Public and Private Law in Japan 1 *Fall term only

Focal Points of Public and Private Law in Japan 2 *Winter term only

[Intensive course]

Gateway to Europe – Contemporary Dutch Studies

1-2. Courses in English offered by the Schools/Graduate Schools other than School of Law/Graduate School of Law and Politics

A large number of courses are offered by various departments, schools and graduate schools at Osaka University. For the course list for academic year 2018-2019, please refer to the following website.

http://www.osaka-u.ac.jp/en/international/inbound/exchange_program/eng_course

*Note 1: The course list for academic year 2019-2020 will be available in mid/late March 2019 and are subject to change after April 2019.

*Note 1: The courses offered by the departments/schools/graduate schools other than School of Law/Graduate School of Law and Politics are required to get approval from the faculty staff in charge of the course prior to course registration. Please note some courses might not be allowed to register due to some reasons such as course capacity.

Exchange students will receive instructions on how to get approval and make course registration at mandatory orientation.

*Note 3: The courses offered by graduate schools of Osaka University (e.g. Graduate School of Law and Politics, Osaka School of International Public Policy(OSIPP)) can be registered by master/doctoral-level students ONLY.

[2. Course Timetable]

2-1. Timetable offered by School of Law

Both undergraduate-level and graduate-level students can take the courses.

Timetable for spring semester (spring term and summer term):

http://www.law.osaka-u.ac.jp/undergraduate/wp-content/uploads/sites/2/2018/04/under-30_1.pdf

(*in Japanese only)

Timetable for fall semester (fall term and winter term):

http://www.law.osaka-u.ac.jp/undergraduate/wp-content/uploads/sites/2/2018/04/under-30_2.pdf

(*in Japanese only)

*Note: The timetable above is for academic year 2018-2019. Some of the courses might be canceled and thus unavailable in academic year 2019-2020.

2-2. Timetable for courses offered by Graduate School of Law and Politics

Only graduate-level students can take the courses.

Timetable for spring semester (spring term and summer term):

<http://www.law.osaka-u.ac.jp/graduate/wp-content/uploads/sites/3/2018/04/grad-30-1.pdf>

(*in Japanese only)

Timetable for fall semester (fall term and winter term):

<http://www.law.osaka-u.ac.jp/graduate/wp-content/uploads/sites/3/2018/04/grad-30-2.pdf>

(*in Japanese only)

*Note: The timetable above is for academic year 2018-2019. Some of the courses might be canceled and thus unavailable in academic year 2019-2020.

	<p>[3. Web Syllabus] https://koan.osaka-u.ac.jp/syllabus_ex/campus https://koan.osaka-u.ac.jp/syllabus_ex-e/campus</p> <p>*Note: The information for academic year 2019-2020 will be updated between February and March 2019 before the academic year starts.</p>						
Japanese Language Program	Credited course called “JA” is available for exchange students. The course is offered 3 times a week. The number of credits earned per semester is 4. There are six levels from Elementary (JA100) to Advanced (JA600).						
Length of each class	90 minutes						
Weeks of study per semester	15 weeks except for examination period						
Credit	<p>45 hours of study including 15-30 class hours = 1 credit (approx. 1.8 ECTS) *Most single-semester courses are worth 2 credits.</p> <p>1 class = 90 minutes 1 course = 15 weeks 15 weeks = 2 credits</p>						
Workload requirements (Minimum credits to be registered)	<p>Exchange students are required to take a minimum workload of 10 hours (600 minutes) per week by the Immigration Contral Law in order to be eligible for Student visa. Since one class basically takes 90 minutes, they should register 7 courses or more per week to fullfill the requirement.</p> <p>7 courses = 12-14 credits per semester</p>						
Maximum credits to be registered	No limitation						
Course registration	Exchange students submit a course registration form to Educational Affairs Section for designated period after each semester starts.						
Grading scale	<p>100=full mark S (100~90) A (80~89) B (70~79) C (60~69) F (59~) = Fail</p>						
Issue of academic transcript	<p>At the end of exchange period, one hard copy of transcript in English will be mailed to the international office at student's home university.</p> <table border="1"> <thead> <tr> <th>When exchange period ends</th> <th>Expected date to be mailed</th> </tr> </thead> <tbody> <tr> <td>Summer term</td> <td>mid September</td> </tr> <tr> <td>Winter term</td> <td>mid March</td> </tr> </tbody> </table>	When exchange period ends	Expected date to be mailed	Summer term	mid September	Winter term	mid March
When exchange period ends	Expected date to be mailed						
Summer term	mid September						
Winter term	mid March						

APPLICATION PROCEDURES	
Nomination deadline	Spring Semester enrolment: November 20, 2018 Fall Semester enrolment: May 20, 2019
How to nominate	Exchange coordinators should nominate by the deadline via email with the following information. <ol style="list-style-type: none"> 1. Nominated student name 2. His/Her registered program at home university (e.g. Undergraduate/Master) 3. His/Her affiliation and major at home university (e.g. School of Law, Civil Law) 4. Expected graduation/completion date at home university 5. Intended period of exchange
Application deadline	Spring Semester enrolment: November 25, 2018 Fall Semester enrolment: May 25, 2019
How to apply	Please submit application documents below by post by the deadline.
Application documents	<ol style="list-style-type: none"> 1. Application Form (*prescribed form) 2. Study Plan (*prescribed form) 3. Nomination letter from home institution 4. Official academic transcript from home university in English or Japanese 5. Certificate of language proficiency in Japanese and/or English 6. Financial Resources Confirmation Form (*prescribed form) 7. Bank statement in English or Japanese If it is written in other language, please attach a translation in English or Japanese. 8. Certificate of scholarship in English or Japanese (if applicable) 9. A photocopy of passport, which students will enter Japan with
Results notification	<p>Acceptance letter will be sent by post to the international office of students' home university after their admission is officially approved. Expected date of notification is as follows:</p> <ul style="list-style-type: none"> - For Spring Semester enrolment: late December - For Fall Semester enrolment: late June <p>In addition to the above, notification by email and instruction on visa and dormitory application will be made directly to students.</p>

ACCOMMODATIONS	
University dormitory	<p>University dormitory is available to exchange students. Some of the residences are located off campus. For students who would like to apply, check "Yes" to the related section in the application form. Once a room of university dormitory has been assigned, we will contact the student(s) via email. https://iss-intl.osaka-u.ac.jp/supportoffice/eng/housing/</p> <p>*Note: The number of rooms available is limited and the demand for university dormitory often outweighs supply. Applicants should note that placement into university dormitory is not guaranteed. If we cannot secure a room for exchange students, we will provide the students with other options such as private housing.</p>

VISA	
Visa application	<p>All international students who will stay in Japan more than 90 days are required to obtain Student (留学) visa prior to entry into Japan at the Japanese Embassy/Consulate in their home country.</p> <p>Certificate of Eligibility (CESR) is one of the necessary documents to apply for visa at the Embassy/Consulate. CESR should be applied by host university to the Immigration Bureau. Osaka University will apply to the Osaka Immigration Bureau for exchange students. Detailed information on CESR application will be notified to students after their acceptance at Osaka University is officially decided. For more details on CESR and Student visa, refer to the following URL of the Support Office for International Students and Scholars, Osaka University.</p> <p>https://iss-intl.osaka-u.ac.jp/supportoffice/eng/visa/about/</p>

ORIENTATION	
Mandatory orientation for exchange students	<p>Spring Semester: Early April Fall Semester: Late September</p> <p>Detailed information such as date and venue will be informed students as soon as it is determined.</p>

ESTIMATED LIVING EXPENSES	
Living expenses	<p>The average monthly expenses (excluding tuition) of international students are approximately 81,000yen(US\$711) in Kinki area, where Osaka is located. For more details, refer to the 29 page of the “Student Guide to Japan”, published by the Japan Student Services Organization(JASSO)</p> <p>https://www.jasso.go.jp/en/study_j/sgtj.html https://www.jasso.go.jp/ryugaku/study_j/sgtj.html</p> <p>*Multi-language versions are available from the website.</p>
Tuition	<p>Exchange students pay tuition to home university even while they study at Osaka University. The tuition for Osaka University is exempted based on student exchange agreement between partner universities.</p>

INSURANCE	
Mandatory insurance that exchange students are required to purchase	<p><u>National Health Insurance:</u> Covers 70% of medical bills. Insurance premium: 2,000 – 3,000 JPY per month (depends on the city where students live)</p> <p><u>Personal Accident Insurance for Students Pursuing Education and Research (PAS) called in Japanese “Gakkensai”</u> Osaka University students are required to purchase PAS. Insurance premium: 1,000 JPY per year.</p> <p>How to apply for the insurances is informed at mandatory orientation.</p>
Strongly recommended insurance to purchase	<p>Overseas traveller’s personal accident insurance and Liability insurance covering the period from your departure until your return home.</p>