

Exchange students Information

2012/2013

FACULTÉ DE DROIT / Université de Fribourg
The School of Law's Erasmus and International Relations Office

Studying at the Fribourg University School of Law as an
exchange student

Université de Fribourg Universität Freiburg

Institutional Code: CH-FRIBOUR01

Erasmus Charter: 258890-IC-1-2011-1-CH-ERASMUS-EUCX-1

Faculté de droit de l'Université de Fribourg Rechtswissenschaftliche Fakultät der Universität Freiburg

Address: 20, Av. de l'Europe, CH-1700 Fribourg, Switzerland

Website: www.unifr.ch/ius

E-mail: droit-erasmus@unifr.ch

Contact Persons:

The School of Law's Deans of International Relations:

- Prof. Marc Amstutz : Erasmus Programme
- Prof. Eva-Maria Belser : Conventions
- Prof. Samantha Besson: Networks
- Prof. Astrid Epiney: Center for Transnational Legal Studies, BENEFRI
- Prof. Prof. Pascal Pichonnaz: Double Degree Fribourg / Paris II, Center for Transnational Legal Studies, Master of Laws in Cross-cultural Business Practice
- Prof. Isabelle Romy : Master of Laws in Cross-cultural Business Practice
- Prof. Hubert Stöckli: Alabama Programme – Convention with the East China University of Political Science and Law in Shanghai
- Prof. Franz Werro: Center for Transnational Legal Studies, Master of Laws in Cross-cultural Business Practice

The School of Law's Erasmus and International Relations Office

- Ms Ingrid Kramer
Administrative Co-ordinator
Office 4060
20, av. de l'Europe
CH-1700 Fribourg
Tel. : + 41 (0)26 300 81 12
Fax : + 41 (0)26 300 96 25
E-mail : droit-erasmus@unifr.ch
Website: www.unifr.ch/ius

The International Relations Office of the University of Fribourg

- Mrs Marielle de Dardel
Institutional Coordinator
20, av. de l'Europe
CH-1700 Fribourg
Tel : + 41 (0)26 300 70 28
Fax : + 41 (0)26 300 97 02
E-mail: international@unifr.ch
Website: www.unifr.ch/international/

Term Dates

At the University of Fribourg, the academic year is divided into two semesters.

Academic Year 2012/2013:

- Autumn semester : 17.09.2012 – 21.12.2012
- Spring semester : 18.02.2013 – 28.03.2013 / 08.04.2013 – 31.05.2013

Academic Year 2013/2014:

- Autumn semester : 16.09.2013 – 20.12.2013
- Spring semester : 17.02.2014 – 17.04.2014 / 28.04.2014 – 30.05.2014

Academic Year 2014/2015:

- Autumn semester : 15.09.2014 – 19.12.2014
- Spring semester : 16.02.2015 – 29.05.2015

Nomination Deadlines:

- Autumn semester or Full academic year: 30 March
- Spring semester: 31 August

Nomination should be sent to the School of Law's Erasmus and International Relations Office, University of Fribourg. They must include the E-mail address of each nominated student. All information and forms will be sent by e-mail directly to the students, with copy to the co-ordinator.

Application Deadlines:

- Autumn semester: 31 May
- Spring semester: 31 October

Application for courses:

There are no individual applications for most of the courses at Bachelor level.

However, for some courses, especially at master level the students must apply. The information is available on the notice board, and on the homepage of the Faculty.

The Master Year is mainly composed of Intensive Courses: block intensive courses and semester intensive courses. The number of students attending each block intensive course is strictly limited. Students wishing to attend one or two block intensive courses will have to apply for each of them. There is no compulsory application for the semester intensive courses. Further information will be available on the notice board and the homepage of the Faculty. Very good command of French and/or German languages is required to attend the intensive courses.

Exam Sessions:

At the School of Law, there are 3 exam sessions: in January/February, in May/June, and in August/September.

As almost all the bachelor courses are offered on a one year base, Erasmus students staying the whole year in Fribourg are strongly advised to take their exams at the May/June session. In case of failure the students can repeat the exam(s) at the August/September session.

Erasmus students staying only for autumn semester or spring semester can take exams at the January/February or May/June session. However, they have to know that for them only, the exams of the annual courses will be based on the content of the semester and the granted ECTS credits will be divided in two. However, for some courses the exams will be based on the whole content of the courses (one year's teaching). These courses are listed and available at the beginning of the academic year. In case of failure students can repeat the exam(s) at the next exam session.

The exams of the block intensive course take place at the end of each course. A failed exam may not be taken again.

The exams of the semester intensive courses take place in January/February, in May/June and in August/September. Some exceptions are possible for the Erasmus students. A failed semester intensive course can be taken again only once.

At the end of each exam session all grades are recorded. The original record is sent to the co-ordinator at the home university. The student may look at his/her result on Internet.

Teaching Language:

Most of the courses are taught both in French and in German. The School of Law is bilingual French and German. A few intensive courses or special seminars such as Moot Courts may be taught in English.

Language Courses:

- **Before the beginning of the autumn semester, an Intensive French Course** is organised for the Erasmus Students, and it is highly recommended for students who wish to attend lectures in French. This course lasts three weeks and includes an introduction to the Swiss way of life, to the city of Fribourg and the University. It costs approximately SFr. 500.-.
- **Before the beginning of the spring semester, an Intensive French Course** is organised for the Erasmus Students. It lasts 2 weeks and costs approximately SFr. 400.-.

Beside the Intensive French Course mentioned above, the "Centre de langues de l'Université" (University Language Centre) offers various courses in French, German and other languages all through the year. www.unifr.ch/centredelangues/fr/

- The School of Law also recommends the two optional courses *Introduction à la terminologie juridique française* and *Enführung in die deutsche juristische Sprache*.

Academic Requirements for Exchange Students:

The exchange students must take their exams during the official sessions. It means they have to organise their stay in Fribourg until the end of the exam sessions.

The exchange students must plan their course programme with their co-ordinator according to the requirements of their home university. This must be done before arriving in Fribourg or at the latest within the first three weeks of the semester.

The exchange students' oral and written proficiency in French or German must be such that they are able to attend and understand the lectures without too many difficulties.

Course Programme / ECTS Guide:

A detailed Guide, including specific information for Erasmus students (ECTS Guide) is published by the School of Law. Among other information, it presents the organisation of the Faculty. The Guide is available on the homepage of the School of Law, in French, German and English. A detailed description of each course together with the ECTS credits granted for each course is published on Internet at the address: <http://gestens.unifr.ch/law/>.

The exchange students can choose freely among the wide range of offered courses.

Some examples:

- "Contrats spéciaux" (Special Contracts); "Droit commercial" (Commercial Law); "Droit fiscal" (Swiss Tax Law); "Philosophie du droit" (Philosophy of Law); "Introduction à la terminologie juridique française" (French Legal Language); "Introduction à la terminologie juridique allemande" (German Legal Language); "Introduction au droit des religions" (Introduction to Religion Law)
- European Law, Public International Law. Our School of Law also offers a wide range of European Law courses.

Expected Arrival Date:

Students are recommended to arrive at least a few days prior to the beginning of the courses, in order to get settled in Fribourg and to participate to the Welcome and Information Day. As mentioned above, it is also highly recommended to attend the Intensive French Course, which means students should arrive in Fribourg two or three weeks earlier.

Housing / Accommodation:

The School of Law's Erasmus and International Relations Office help students to find suitable accommodation in Fribourg (a furnished room in a student residence, private accommodation). The students will be provided with lists of addresses.

Approximate Costs of Living:

Average costs given for a period of one month, for information only

- Accommodation: Sfr. 450.- to Sfr. 500.-
- Meals: Sfr. 600.-
- Transport: Sfr. 50.- to Sfr. 80.- (Many students have a bicycle)

- Books and course material: Sfr. 250.- to Sfr. 500.- (for one year)
- Health insurance: ~Sfr. 300.-
- Entertainment, various: Sfr. 200.-

Student Services:

Orientation:

A first orientation session is organised at the arrival of those students who will be attending the Intensive French Course. A second orientation session is organised for the students arriving for the beginning of the semester. During both sessions the students are introduced to life at the University of Fribourg, as well as life in Fribourg. Other information sessions may be organised during the semester, for instance to help with registration for the exams.

Counselling:

The Erasmus co-ordinator remains at the disposal of the students to help them in any difficult situation and with any question. The professors are also readily available to answer questions about their lectures.

Student Association:

The ESN (Erasmus Student Network) meets regularly and organises several events during the year.

Computer Services:

At his/her arrival each student will be given an e-mail address as well as access to computer facilities, including the WEB.

Sport:

All students are given access to the sports facilities of the University.

Medical Insurance:

- Students from the EU/EEA countries must ask their Home Insurance Company for the European Health Card. It is important to check on the coverage abroad of their insurance. For detailed information please read : www.unifr.ch/international/en/in/before-leaving/assurance .
- Students from non EU/EEA countries must take out a Swiss health insurance of their choice or have an insurance with a company in their home country with a representative in Switzerland. For detailed information please read <http://www.unifr.ch/international/en/in/before-leaving/assurance> .

Civil Liability Insurance:

All students participating in programmes abroad must make sure that their civil liability insurance provides them with a coverage while studying abroad.

Visa:

- For EU students, no visa is needed to enter Switzerland. At their arrival in Fribourg, the students must request a Student Residence Permit, which will be delivered to them by the "Service de la

population et des migrants / Amt für Bevölkerung und Migration" the within a few weeks. The Student Residence Permit costs about SFr. 100.--, depending on the duration of the stay.

- Non-EU students must contact the Swiss Embassy in their country a few months before their departure.
- Upon request addressed to the School of Law's Erasmus and International Relations Office or to the International Relations Office, the students will be provided with an attestation of their registration at our University.

Useful Links:

- International Relations Office: www.unifr.ch/international
- School of Law : www.unifr.ch/ius
- Université de Fribourg / Universität von Freiburg : www.unifr.ch
- Service aux étudiants / Dienstleistungen für Studierende : <http://www.unifr.ch/acadinfo/fr/students>
- Erasmus Student Network: <http://fribourg.esn.ch/>
- AGEF (Student Union) : <http://www.unifr.ch/agef/fr/>