

# MFA DUO-SINGAPORE FELLOWSHIP AWARD

## INSTRUCTIONS TO APPLICANTS

Dear Students

### ABOUT THE MFA DUO-SINGAPORE FELLOWSHIP AWARD

The MFA DUO Award aims to promote student exchanges between European and Asian ASEM (Asia-Europe Meeting) member countries. The award, based on merit, is for a pair of exchanges between SMU and its partner university in Europe (excluding Iceland) in any academic field. Each student will be awarded a maximum amount of **4,000 Euros** for a semester of study. More information about the DUO Award can be found on:

<http://smu.edu.sg/smu/programmes/exchange-programme/international-programmes/financial-aid>

### ELIGIBILITY CRITERIA

The DUO Award is open to:

- Full-time undergraduate students of partner universities who are citizens of European ASEM countries. To check if a country is a European ASEM member country, please go to <http://www.aseminfoboard.org/members>
- Students who are applying for exchange in **Term 1 of AY2016-17** at Singapore Management University.

### APPLICATION DEADLINE

Application for the DUO Award is open from **28 March 2016 to 22 April 2016.**

### DUO AWARD APPLICATION PROCEDURES

- Complete the DUO-Singapore Fellowship Award application form (available at: [http://smusg.asia.qualtrics.com/SE/?SID=SV\\_es8QEwF3O5EhQdn](http://smusg.asia.qualtrics.com/SE/?SID=SV_es8QEwF3O5EhQdn))
- If shortlisted, you will be required to submit supporting documents specified in the checklist which is found on the last page of this document.

### SELECTION CRITERIA FOR DUO AWARD

Your application will be evaluated based on the following criteria:

- Outstanding Academic Results and CCA Achievements;
- Active participation in Community Service;
- Essay;
- Interviews (if applicable)

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### **APPLICATION OUTCOME**

All applicants will be notified of the application outcome via e-mail in June 2016. For AY2016-17, MFA will be awarding three pairs of DUO Awards.

### **CONTACT DETAILS**

If you need clarification on the DUO Award, please contact the Office of Global Learning at email: [ogloutbound@smu.edu.sg](mailto:ogloutbound@smu.edu.sg).

Thank you.

**Office of Global Learning**  
(Information correct as of 23 March 2016)

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Award Application Checklist

Please submit the following documents **only** if you have been shortlisted:

- The DUO Award Application Form (with passport sized photo attached)
- Certified copies (in original language with English translation, if applicable) of all certificates, transcripts or reports showing grades awarded by institutions that you have completed or are currently pursuing.
- Documentary evidence of all awards (e.g. Honors, Distinctions, Book prizes and Scholarships) won in the last 3 years in chronological order
- Documentary evidence of Co-Curricular Activities from the past 3 years
- Photocopy of passport

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