



School of Law/Graduate School of Law and Politics, Osaka University
Information Sheet 2018-2019 for Exchange Program

CONTACT INFORMATION	
Name of University	Osaka University (大阪大学)
Host institution	Undergraduate level: School of Law Graduate level: Graduate School of Law and Politics
Office in charge of student exchange	Educational Affairs Section
Address	1-6 Machikaneyama, Toyonaka, Osaka 565-0871, JAPAN *Located in Toyonaka campus http://www.osaka-u.ac.jp/en/access/index.html
Exchange Coordinator (Inbound & Outbound)	Name: Masako YADA (Ms.) Tel: +81-6-6850-6942 Fax: +81-6-6850-5089 E-mail: yada-m@office.osaka-u.ac.jp

PROGRAM INFORMATION	
Level of study	Undergraduate/Graduate
Exchange student's registration status at Osaka University	Special Auditor Special Auditor can take courses offered by School of Law/Graduate School of Law and Politics, or courses opened for all Osaka University students. Special Auditor can be given credits. *Note: The courses offered by Graduate Schools of Osaka University can be registered by only graduate students.
Academic requirements	Undergraduate students: Completion of one year of study, and being in good academic standing at home university Graduate students: Completion of a Bachelor's degree (or equivalent) in order to take courses at a graduate level, and being in good academic standing at home university
Language of instruction	Japanese or English
Date of enrolment	April 2018 or October 2018
Period of exchange	1 semester or 2 semesters

ACADEMIC INFORMATION

Academic calendar

Osaka University operates on the four-term system since April 2017.

- Term courses are completed in single term. The number of term courses is limited.
- Most courses are completed in one semester (= two terms).

Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Spring term (Apr. 1 to mid-Jun.)			Summer term (Mid-Jun. to Sep. 30)			Fall term (Oct. 1 to early Dec.)			Winter term (Early Dec. to Mar. 31)		
Term courses		Exams	Term courses		Exams	Term courses		Exams	Term	courses	Exams
Semester courses			Summer vacation			Semester courses			Winter vacation		
Full-year courses						Full-year courses					

For details, please check the following website:

http://www.osaka-u.ac.jp/en/education/academic_reform/academic_calendar/academic_calendar

Spring Semester (Spring and Summer terms): April 1 - September 30

Compulsory orientation for exchange students	early April (TBD)
Start of teaching	April 9 (TBC)
Examination period	late July - early August
Summer vacation	mid August –September 30
Fall Semester (Fall and Winter terms): October 1 – March 31	
Compulsory orientation for exchange students	late September (TBD)
Start of teaching	October 1 (TBC)
Winter vacation	late December – early January (TBC)
Examination period	late January - early February
Spring vacation	mid February – March 31

*All students are expected to attend their exams on Osaka University campus.

Course information

1. Courses taught in English offered by School of Law
 School of Law offers some courses for each semester. Both undergraduate-level and graduate-level students can take the courses. The followings are those offered in academic year 2017-2018. Note that some of the courses might be canceled and thus unavailable in academic year 2018-2019.

Spring Semester

[Semester course]

Topics in Japanese Law
 Topics in Comparative Law
 Bioethics and Health Law
 Economic Development
 International Trade and Investment
 Studying International Affairs and Global Leadership

[Intensive course]

Introduction to Anglo-American Law: Constitutions

Fall Semester

[Semester course]

Topics in Japanese Law
 Topics in Comparative Law
 Topics in Comparative Law and Tort Law
 Legal Presentation and Negotiation in English
 Academic Writing
 Studying International Affairs and Global Leadership

[Term course]

Focal Points of Public and Private Law in Japan 1 *Fall term only
Focal Points of Public and Private Law in Japan 2 *Winter term only
*one-credit course each

[Intensive course]

Gateway to Europe – Contemporary Dutch Studies

2. List of courses taught in English offered by each School/Graduate School of Osaka University

Classes taught in English:

http://www.osaka-u.ac.jp/en/international/inbound/exchange_program/eng_course

For undergraduate students:

http://www.osaka-u.ac.jp/ja/international/inbound/exchange_program/files/Courses%20Taught%20in%20English%202017%20for%20undergraduate.pdf

For graduate students:

http://www.osaka-u.ac.jp/ja/international/inbound/exchange_program/files/Courses%20Taught%20in%20English%202017%20for%20graduate.pdf

*Note 1: Each school/graduate school at Osaka University offers courses taught in English. The courses offered by the school/graduate school other than our school/graduate school are required to get approval from the faculty staff in charge of the course prior to the registration. Please note some courses might not be allowed to register due to some reasons such as course capacity.

*Note 2: The lists for the academic year 2018-2019 will be available in March 2018 and are subject to change after the academic year 2018 starts.

*Note 3: The courses offered by graduate schools of Osaka University such as Graduate School of Law and Politics, Osaka School of International Public Policy(OSIPP) or Graduate School of Human Sciences,etc. can be registered by ONLY master/doctoral-level students.

3. Timetable of courses offered by School of Law

Both undergraduate-level and graduate-level students can take the courses.

Timetable for spring semester (spring term and summer term):

http://www.law.osaka-u.ac.jp/undergraduate/law/curriculum/under-29_1.pdf
(*in Japanese only)

Timetable for fall semester (fall term and winter term):

http://www.law.osaka-u.ac.jp/undergraduate/law/curriculum/under-29_2.pdf
(*in Japanese only)

*Note: The timetable above is for academic year 2017-2018. Some of the courses might be canceled and thus unavailable in academic year 2018-2019.

4. Timetable for courses offered by Graduate School of Law and Politics

Only graduate-level students can take the courses.

Timetable for spring semester (spring term and summer term):

<http://www.law.osaka-u.ac.jp/graduate/grad-29-1.pdf>
(*in Japanese only)

	<p>Timetable for fall semester (fall term and winter term): http://www.law.osaka-u.ac.jp/graduate/grad-29-2.pdf (*in Japanese only)</p> <p>*Note: The timetable above is for academic year 2017-2018. Some of the courses might be canceled and thus unavailable in academic year 2018-2019.</p> <p>5. Web Syllabus https://koan.osaka-u.ac.jp/syllabus_ex-e/campus *Note: The information will be updated from February to March before the academic year starts.</p>
Japanese Language Program	Credited course called “JA” is available for exchange students. The course is offered 3 times a week. The number of credits earned per semester is 2. There are six levels from Elementary (JA100) to Advanced (JA600).
Length of each class	90 minutes
Weeks per semester	15 weeks except for examination period
Credit	45 hours of study including 15-30 class hours = 1 credit (approx. 1.8 ECTS) *Most single-semester courses are worth 2 credits. 1 class = 90 minute 1 course = 15 weeks 15 weeks = 2 credits
Minimum credits to be registered	14 credits (7 courses) per semester
Maximum credits to be registered	No limitation
Course registration	Exchange students submit a course registration form to Educational Affairs Section for designated period after each semester starts.
Grading System	100=full mark S (100~90) A (80~89) B (70~79) C (60~69) F (59~) = Fail
When the official transcript will be sent to your institution.	At the end of the exchange period, a copy of transcript in English will be mailed to student’s home institution. - Spring Semester: mid September - Fall Semester: mid March

APPLICATION PROCEDURES	
Nomination deadline	Spring Semester enrolment: November 20, 2017 Fall Semester enrolment: May 20, 2018
How to nominate	Exchange coordinators should nominate by the deadline via email with the following information. <ol style="list-style-type: none"> 1. Nominated student name 2. His/Her registered program at home university (e.g. Undergraduate/Master) 3. His/Her major/department at home university 4. Expected graduation/completion date at home university 5. Intended period of exchange
Application deadline	Spring Semester enrolment: November 25, 2017 Fall Semester enrolment: May 25, 2018
How to apply	Please submit application documents below by post by the deadline.
Application documents	<ol style="list-style-type: none"> 1. Application form (*prescribed form) 2. Study plan (*prescribed form) 3. Nomination letter from home institution 4. Official academic transcript from home university in English/Japanese 5. Certificate of language proficiency in Japanese and/or English 6. Financial Resources Confirmation Form (*prescribed form) 7. Bank statement in English/Japanese 8. Certificate of scholarship in English/Japanese (if applicable) 9. A photocopy of passport, which students will travel on
Decision notification	<p>Decision notification will be sent by post to the international office of students' home university after their admission is officially approved. Expected date of notification is as follows:</p> <ul style="list-style-type: none"> - For Spring semester enrolment: late December - For Fall semester enrolment: late June <p>In addition to the above, notification by email and instruction on visa and dormitory application will be made to students.</p>

ACCOMMODATIONS	
University dormitory	University dormitory is available to exchange students but rooms are limited. Some of the residences are located off campus. https://iss-intl.osaka-u.ac.jp/supportoffice/eng/housing/information/#D03
How to apply	Check "Yes" to the related section in the application form
Accommodation arrangement	<p>Once a room of one of the university dormitory has been assigned, we will contact the student(s) via email.</p> <p>*Note: Due to the limited number of rooms available, we might not be able to secure a room for all of the exchange students. If not, we will provide the students with other options such as private housing.</p>

VISA	
Visa application	<p>All international students who will stay in Japan more than 90 days are required to obtain Student (留学) visa prior to entry into Japan at the Japanese Embassy/Consulate in their home country. Certificate of Eligibility (CESR) is one of the necessary documents to apply for visa at the Embassy/Consulate. Osaka University will apply to the Osaka Immigration Bureau for you. Detailed information on CESR application will be notified to students after students' acceptance at Osaka University is decided. For more details on CESR and Student visa, refer to the following URL of the Support Office for International Students and Scholars, Osaka University.</p> <p>https://iss-intl.osaka-u.ac.jp/supportoffice/eng/visa/about/</p>

ESTIMATED LIVING EXPENSES	
Living expenses	<p>The average monthly expenses (excluding tuition) of an international student are approximately 81,000yen(US\$735) in Kinki area, where Osaka is located. For more details, refer to the following URL. (32 page)</p> <p>http://www.jasso.go.jp/en/study_j/sgti.html#contents ("Student Guide to Japan" published by the Japan Student Services Organization) *Calculated at US\$1=114JPY</p>
Tuition	Must pay to the home university

INSURANCE	
<p>Mandatory insurance that exchange students are required to purchase.</p>	<p><u>National Health Insurance:</u> 2,000 – 3,000 JPY per month (depends on the city where students live) Covers 70% of medical bills</p> <p><u>Personal Accident Insurance for Students Pursuing Education and Research (PAS) called in Japanese "Gakkensai"</u> 1,000 JPY per year. Osaka University students are required to purchase PAS.</p>
Strongly recommended insurance to purchase	Overseas traveller's personal accident insurance and Liability insurance covering the period from your departure until your return home.

ORIENTATION	
<p>Mandatory orientation session</p>	<p>Spring Semester: Early April Fall Semester: Late September</p> <p>Detailed information such as date and venue will be informed students as soon as it is determined.</p>
Recommended arrival date	<p>Spring Semester: Early April Fall Semester: Late September</p> <p>Courses for spring semester usually start in the 2nd week of April, and Courses for fall semester in the 1st week of September.</p>