

# INTERNATIONAL STUDENT DESK – EXCHANGE FACT SHEET 2017-2018

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Università Bocconi is considered one of Europe's leading educational institutions in Economics, Management, Finance and Law. **The Financial Times** ranked our business school **6<sup>th</sup> in Europe**, the MSc in International Management **11<sup>th</sup>** and the MSc in Finance **9<sup>th</sup> worldwide** and the full-time MBA **22<sup>nd</sup> worldwide and 9<sup>th</sup> in Europe**. **QS World University** ranked Bocconi **33<sup>rd</sup> worldwide and 7<sup>th</sup> in Europe** for Accounting & Finance, **16<sup>th</sup> worldwide and 4<sup>th</sup> in Europe** for Economics & Econometrics, **11<sup>th</sup> worldwide and 6<sup>th</sup> in Europe** for Business & Management Studies. Bocconi is a member of two important international exchange networks, the Partnership in International Management (PIM) and The Global Alliance in Management Education (CEMS). In addition to these networks, Bocconi has bilateral agreements with **over 260** top-ranked partner schools worldwide and exchanges **over 1700** students every year.

## EXCHANGE SEMESTER TIMELINE

	FALL	SPRING
<b>Exchange students online nomination*</b>	mid March - early May	mid September - mid October
<b>Online application period for:</b>	mid May - end of May	end of October - mid November
- Housing - Italian Language Crash Course - Italian Follow-Up Course		
<b>Online course selection</b>	August	January
<b>Add/drop period</b>	mid September	end of February
<b>Italian Language Crash course teaching</b>	end of August - mid September	end of January - mid February
<b>Italian Follow-Up course teaching</b>	end of September - end of November	end of February - end of April
<b>Lecture period</b>	early September - early December	early February - mid May
<b>Exam period</b>	December January - February	May June - July
<b>Earliest Departure Date**</b>	end of December	end of May
<b>Transcripts available</b>	early February	mid July

\*Partner universities can nominate students for both semesters during this period.

\*\*The earliest date by which one official exam date for each course is scheduled. Students may take exams at Bocconi only during the official examination sessions. We strongly recommend that departures are not planned before this date.

The complete and detailed Academic Calendar for exchange students is available at: [www.ir.unibocconi.eu/calendar](http://www.ir.unibocconi.eu/calendar)

## LEARNING EXPECTATIONS

**Educational Offer:** Università Bocconi offers 9 Bachelor programs, 10 Master of Science programs and 1 Integrated Master of Arts in Law. Included in the above educational offer, 7 Bachelor programs and 9 Master of Science programs are entirely taught in English:

- International Economics and Management (Bachelor)
- International Economics and Finance (Bachelor)
- **Economic and Social Sciences** (Bachelor) - **NEW!**
- Economics, Management and Computer Science (Bachelor)
- Economics and Management for Arts, Culture and Communication (Bachelor)
- World Bachelor in Business
- International Politics and Government (Bachelor)
- International Management
- Management
- Marketing Management
- Accounting, Financial Management and Control
- Finance
- Economics and Management in Arts, Culture, Media and Entertainment
- Economics and Management of Government and International Organizations
- Economic and Social Sciences
- Economics and Management of Innovation and Technology

**Language of Instruction:** Italian or English.

**Course Load:** exchange students are expected to select from **min. 2** up to **max. 5** courses per semester.

The Università Bocconi credit system is **ECTS** equivalent. The average workload for exchange students is 4 courses per semester. Classes run approximately 11 weeks per semester. Exchange students may decide to replace one Bocconi course with a **research project** under the mentorship of a Bocconi faculty member.

**Course Selection:** carried out by students **online**. Exchange students can choose from a wide range of courses offered in **English** (over 150) each semester. The complete educational offer (in English and Italian) is available at: [www.ir.unibocconi.eu/coe](http://www.ir.unibocconi.eu/coe).

Course descriptions can be accessed at: [www.unibocconi.eu/courses](http://www.unibocconi.eu/courses).



**Course Restrictions:** undergraduate students can select courses at the **undergraduate** level only (codes 30xxx and some 50xxx), while **graduate** students can select courses both at the undergraduate and graduate level (codes 20xxx and 50xxx).

**Class attendance:** as a general rule, class attendance is not mandatory. Students are encouraged to discuss attendance requirements with lecturers, since exam rules for attending vs. non-attending students may change.

**Exams:** must be sat on **official exam dates**, with an official **registration** and at **Bocconi premises** only. The exam format may vary: even though exams are usually written, some courses may have an oral exam; the format might also include assignments and midterm exams. Since each course may be different, we suggest that students carefully read the final detailed syllabus of the course.

**Grading:** essentially based on the result of the **final exam**. In some courses, the final grade might be the result of different elements such as group work, assignments, essays and class participation. Students should always clarify with the lecturer the exam rules as well as the weight of class discussions and assignments on the final grade. Grades are given on a scale of **thirties** (30/30), with 18/30 being the minimum passing grade.

**Transcripts:** an electronic **pdf** file is emailed directly to the International Office of partner universities at the end of each semester. Hard copies can be mailed if required. For further information: [www.ir.unibocconi.eu/exchangetranscript](http://www.ir.unibocconi.eu/exchangetranscript)

## PLAN YOUR STAY

**Expected Arrival Date:** students should be present at Bocconi campus in time for the mandatory **Orientation Meeting** or, at the latest, before classes begin. Students attending the Italian Language Crash Course should reach Milan by the starting date of the course, since attendance is mandatory. Late arrivals should be notified in advance.

**Visa:** **non-EU** students should apply for a **multiple entry** study visa at the Italian Consulate of reference (please refer to: <http://vistoperitalia.esteri.it/home/en>). They must apply for and obtain their visa prior to their arrival in Italy. We suggest that students begin their visa application process well in advance since it could take some time to obtain.

**Health Insurance:** Università Bocconi does not require international students to have health insurance to complete enrollment in the exchange program. Nevertheless, all **non-EU students** must have health insurance coverage with international validity while studying in Italy in order to be approved for the permit of stay. **EU students** are required to have the European Health Insurance Card (if in force) or a similar private insurance policy with international validity to benefit from health service coverage.

### Approximate Living Costs

- **Housing:** between 500 (shared bedroom in private apartments) and 900 euros per month.
- **Food:** a complete meal at the university canteen is approx. 4 euros (reduced rate for exchange students).
- **Transportation:** the monthly pass costs 22 euros for students under 26 and 35 euros for students over 26.
- **Bocconi Gym:** 100 euros for 5 months (exchange students rate) + a 25-euro annual membership.

## BOCCONI SERVICES & FACILITIES

**Internet Access:** exchange students have access to internet through a wireless university network, which covers the whole **campus**, and to **IT labs**.

**IT Tools:** through the **Bocconi App** students are constantly updated about university life. The **yoU@B** agenda is the student's personal online diary. Study materials are posted on the **Blackboard** E-learning space, where students can also interact with peers and professors.

**Library:** exchange students can access a comprehensive library, borrow **books** free of charge and book in advance **group study rooms**.

**Language Center:** exchange students can access the multimedia language laboratory, which offers up-to-date language teaching tools and multimedia language learning software.

**Career Service:** students can access the **Placement Library** and get assistance from the Career Service in order to look for internship opportunities, get ready for job interviews and take advantage of a personal consulting service.

**Campus Life:** the office in charge of cultural, sporting and **recreational activities** on campus and around the city. **Bocconi Sport Team** aims to encourage students' passion for sports.

**Health:** a **nursing service** is available at a medical center next to the campus. Exchange students have access to an individual **counseling service**, which provides support to students.

**Virtual tour** of the Bocconi Campus at: [www.unibocconi.eu/virtualcampus](http://www.unibocconi.eu/virtualcampus)

## INTERNATIONAL STUDENT DESK

*The International Student Desk (ISD) is the Bocconi office committed to helping incoming exchange students make the most of their stay on campus. The ISD dedicated staff offers exchange students a series of tailored services and activities to help them acclimate to the new surroundings during the beginning of their program and support them throughout their stay.*

**Housing Support:** exchange students can apply for accommodation in Bocconi Residence Halls when applying for the exchange program. University housing is not guaranteed and is processed on a first-come-first-served basis. Full details are available at: [www.ir.unibocconi.eu/housingisd](http://www.ir.unibocconi.eu/housingisd)

For further information contact: [housing.isd@unibocconi.it](mailto:housing.isd@unibocconi.it)

**Academic Advising:** academic advisors are available to help exchange students build their study plan and provide guidance with any academic related matters.

**Welcome and Orientation Activities:** a series of **events** organized at the beginning of each semester to facilitate students' transition to the new environment:

- Orientation meeting (mandatory for exchange students)
- Permit of stay sessions (for non-EU students)
- Welcome Desk
- University Tours
- Guided Tours of Milan
- Cross Culture Sessions
- Leisure Activities

**Italian Language Courses:** the ISD organizes optional courses in order to help exchange students get familiar with Italian.

- **Italian Language Crash Course:** an **intensive** course scheduled before the beginning of Bocconi classes. Levels from beginner up to advanced
- **Italian Language Follow-Up Course:** scheduled throughout the **semester**. Levels from pre-elementary to intermediate.

Attendance is mandatory for students taking part in these courses. Further details available at: [www.ir.unibocconi.eu/itacourse](http://www.ir.unibocconi.eu/itacourse)

